



DEPARTMENT OF THE ARMY
ALPHA COMPANY
84TH CHEMICAL BATTALION
3RD CHEMICAL BRIGADE
5872 MICHIGAN AVENUE, BUILDING 1704
FORT LEONARD WOOD, MO 65473-8958

Greetings,

Welcome to The Chemical, Biological, Radiological and Nuclear Captains' Career Course (CBRNC3) Class 01/02-15, Fort Leonard Wood, the home of the Chemical Corps. This letter provides information necessary to successfully arrive and in process your course of instruction and basic information about CBRNC3.

We strongly promote the policies and procedures outlined in the Army SHARP program. We will ensure a fair and respectful treatment of all students therefore fostering a positive environment throughout the course.

First we would like to introduce ourselves as your Small Group Leaders, CPT Dustin Randall and CPT Drew Blacklidge from the Officer Training Department at the United States Army Chemical, Biological, Radiological, and Nuclear School. You are receiving this email because you are scheduled to begin the Captains Career Course on 03 November 2015. Your decision to attend the Career Course is an important milestone in your career path and we and our staff will give you 100% to make your experience a success. The course will be challenging and will require you to write several collegiate-level research papers, give briefs and speeches, and take several exams (some essay and some closed book). We will be training with a full schedule and will have limited time to in-process. In order to prepare you for the next few months of training, please read the equipment, travel, and pre-requisite requirements on the following website: <http://www.wood.army.mil/newweb/chemical/cbrnc3.html>. The website is undergoing updates; however, the information below is accurate.

Reporting Procedure:

During the duty day students will report to Nord Hall (Building 890), Commercial (573) 596-5226.

During non-duty hours, students will report to the 3rd Chemical Brigade Staff Duty (573-596-0131 ext 6-6671) at 5569 Iowa Ave. Your leave will stop when you sign in to the BDE.

Your new Company is A Co., your new Battalion is 84th CM BN and your BDE is 3rd CM BDE.

Alpha Company 84th Chemical Battalion will provide additional specific information and command support once you in process. If you need more information in advance, either:

-Visit the Fort Leonard Wood website.

-Call Alpha Company 84th Chemical Battalion CM BN: DSN 581-2599/4161/5226 or Commercial (573) 596-0131 EXT 62259/4161/5226. Or call the Officer Training Department office MSCoE, TH 1011, at Commercial (573) 596-0131 Ext 67721/7719. We will do everything within our ability to ensure that your transition to Fort Leonard Wood is a smooth and efficient one.

Post Billeting is located in the Soldier Service Center, Building 470 on West 4th Street/Replacement Avenue and Constitution Avenue. If directed to obtain Off-Post housing, Post Billeting will provide you with a Statement of Non-Availability. Also, if directed to obtain off-post lodging, you will notify Alpha

Company, 84th Chemical Battalion prior to attempting to obtain any lodging off-post. Alpha Company Commander can be reached at (573) 596-0131, extension 6-2616 or First Sergeant at extension 6-4161.

In-Processing:

Soldiers need to be sure to report for in-processing in their Duty Uniform.

-When arriving for In Processing, soldiers must have their PCS Orders and their DA Form 31 (Leave form.)

Housing:

* You will conduct a Permanent Change of Station (PCS) move to Ft Leonard Wood. Therefore you may apply for on-post housing if you have dependents, or you may elect to live off-post. Once the course begins, you will not receive time off in order to find housing. I recommend that you arrive early to make housing arrangements. For more information, visit the FT Leonard Wood or AHRN website.

Day One Instructions:

* At 0600hrs on 03 Nov 2015 you will report in IPFUS (Winter), to include orange road guard vest (with name), to Nord Hall (A Company) for Height and Weight.

* You must report within the Army's Body Composition Standards (AR 600-9). If you do not report within standards, you will not be allowed to begin the course.

* Additionally, bring a set of ACUs with you. You will be required to change from IPFUs to ACUs after the weigh-in. you will go to room 2085/87, Thurman Hall, MSCoE Building.

* If you have a current profile you need to bring it with you on Day One.

* You will take an APFT 060500NOV 15. You must pass the APFT to continue in the course.

Misc:

* Ensure you are released from your Defense Travel System hierarchy before you departure from your current duty station. You will be going TDY while attending CBRN C3 (**TWO Weeks**). If you do not execute this while at your current unit, it will be extremely difficult to do from FLW. *** This is extremely important and is a constant friction point. Verified you are releases before PCSing.***

* When in processing, ensure the BN S2 receives you in JPASS. There are security clearance requirements in the first couple of days of the class. If your clearance expires right before or during the course, address the matter with your S2 or as soon as you arrive. If you do not, you will not be able to attend important training events. Additionally, make sure the S6 creates your student account for network access. You will need a current Information Assurance, AT Level 1, and TARP certificate to in process. All class material will be posted to a shared drive on the local network.

- * You will need a government travel card as you will go TDY during the course. If you do not have one, you **must** begin your application process. This is extremely important and must be started now.
- * If you have/require a Family Care Plan, bring it with you.
- * **PT still starts at 0530 here. 5 days a week.**
- * Email a copy of your **ORB ASAP**. This is for administrative purposes only.
- * We will have between 3-6 International Military Students in our class.
- * MEDPROS doesn't stop while in School. Stay green.

If you have any questions please send an e-mail or contact us at the below numbers.

If you have any special circumstances please let us know now so the proper accommodations can be made.

We look forward to your arrival. Be safe during your travels.

CPT Randall, Dustin: 573-563-8290

CPT Blacklidge, Drew: 573-563-7377

CPT Giffen, Matthew: 573-563-8290